

**Lake Ripley Management District  
Meeting Minutes  
July 18, 2015**

**I. Call to Order and Roll Call**

The Lake Ripley Management District Board of Directors met at the Oakland Town Hall on July 18, 2015. Chairman Molinaro called the meeting to order at 9:00 a.m. Board members present at roll call: John Molinaro, Mike Sabella, Walt Christensen, Craig Kempel and Jimmy DeGidio. Georgia Gomez-Ibanez and Jane Jacobsen-Brown were absent. Also in attendance: Lisa Griffin (LRMD Lake Manager), Rick and Debra Kutz, Dave DeGidio and Gary Zibell of Cambridge Cable TV 98.

**II. Public Comment**

There were no public comments concerning issues not already on the agenda.

**III. Approve Minutes of Last Meeting**

Draft minutes from the June 20th meeting was reviewed. *Christensen moved to approve the June 20, 2015 meeting minutes. Motion seconded by DeGidio. Motion carried 5-0.*

**IV. Treasurer's Report**

Sabella distributed and reviewed financial reports for the end of the second quarter June 30, 2015 to include a Statement of Assets, Liabilities, and Equity, a Statement of Revenue and Expenses, Actual Budget and Budget remaining, the General Ledger, and a transaction listing. As of June 30, asset balances included \$200 in petty cash and \$113,074.18 in the checking account. Sabella relayed liabilities of \$2,205.61 mainly consisting of staff expenses that were later paid in early July. A total of \$23,937.41 is held in restricted funds, with a fund balance of \$49,207.29. The district's current year to date revenue over expenses is \$37,923.87. A statement of Revenues and Expenses was showing the 3 month period ending and 6 month period. Revenue for the 3 month period was \$3,960.75 which consisted of property taxes, interest income, and grant rewards. Expenses and insurance payments were reviewed totaling to \$24,900.88 for the 3 month period. Total revenue for the 6 month period was \$84,512.50. A transaction listing was presented showing the details of individual disbursements.

*Christensen moved to accept the treasurer's report and enter it into the record. Motion seconded by DeGidio. Motion carried 5-0.*

Additional forms were distributed on the upcoming proposed 2016 budget. Information was relayed as to the process of the determination of funds given to each category and the proposed budget amounts.

**VI. Lake Manager's Report**

- Landing Blitz (July 2-July 6) intern and volunteers on site
- Kyle Whalley intern projects:
  - Remap preserve trails/duck boxes/ kiosks
  - Additional projects
    - Phragmites mapping (attempt July 8)
    - Easement/cost share properties
    - Stream monitoring (June 24, July 8)
- Search for replacement district truck with assistance from Walt Christensen
  - July 1-met with Perry Levinson at C.A.R.S. to discuss needs-no feedback as of July 15
- Monitoring
  - Stream monitoring -Kyle
  - Lake Monitoring training with Craig June 26, July 8
  - Aquatic Plant ID workshop July 14 at Lulu Lake
- Grants and Awards
  - Weed harvesting reimbursement payment received
  - Post-Watershed-Restoration Stream Evaluation write up revisions
- Outreach
  - Summer Ripples ongoing

- Preserve
  - 2016 bid costs collected EC3, Midwest Prairies, Settertech
  - Wetland path willow cut
  - Site visit for grassed waterway, ditch plug, and marker issues
- Cost-share
  - Cost-share committee met July 7 (agenda item)
- Weed harvesting
  - Cutting occurred on June 30 (1 load East/Milwaukee Bay, 1 load Marina Bay (sago), July 7 (1 load East/Milwaukee (sago, coontail, little milfoil, 1 load Marina Bay (sago) July 14-15 Marina Bay (sago)
- Audit Committee
  - Audit Committee met on July 1. Debra Kutz (Chair), Dave DeGidio, and Jim Rank as members. Mike Sabella and Lisa Griffin in attendance.

#### Near-Term Plans

- Summer Ripples
- Continue weed harvesting efforts/truck search
- Invasive species monitoring for purple loosestrife
- Boat count
- Coordinate the Town of Oakland Board members boat tour

#### VI. Old Business

There was no old business to discuss

#### VII. New Business

##### **A. Discussion and possible action on Cost-share Project Review**

Molinaro discussed the review of two properties by the Cost-Share Committee on July 7th. The first property reviewed was the Sylvan Mounds 1<sup>st</sup> Addition preserve area. A prior project of this property consisted of placing riprap and a small vegetative buffer. Currently there is bank instability and ice mounding. The scope of work would include repairing or replacing the impacted riprap area of approximately 30 feet and to include a larger buffer area at least 1000 sq. feet. The property scored a total of 14 points.

***Kempel moved to proceed with the Sylvan Mounds 1<sup>st</sup> Addition project for 2016. Motion seconded by Sabella. Motion carried 4-0 with DeGidio abstaining.***

The second property reviewed is located at W8891 Deer Run Trail. A road culvert drains upland areas onto this property. Additional roof runoff contributes to pooling water next to the primary residence. The homeowners were looking to install a rain garden or a dry creek bed to assist in the infiltration of water or channeling it to wetland areas on the property. Discussion included the ranking scored by the three committee members with 2 votes of a score of 8 and 1 vote with a score of 7. Discussion as to whether the average of the score is to be the determination or a majority vote determines cost-share availability. Discussion also included the overall benefit this particular project would have toward the watershed. Molinaro suggested that assistance could occur through the Ripley Rewards program as an eligible expense. Molinaro asked that the form and program be placed on next month's agenda to clarify some questions of the cost-share program. ***Christensen moved that Board consider this request as an eligible expense for remaining Ripley Rewards funding emphasizing habitat. Motion seconded by DeGidio. Motion carried 5-0.***

##### **B. Discussion and possible action on Wisconsin Lakes Membership**

Molinaro discussed the current financial situation of Wisconsin Lakes with the veto of a grant award currently in place from the DNR. Subsequently the membership rate was raised from \$330.00 to \$750.00. Discussion as to the importance of the membership and the benefits of remaining a current member continued. It was noted that a meeting was to be held on July 27-28 with information provided on the status of Wisconsin Lakes. Griffin will be attending those meetings. Kempel asked how many lake districts were currently enrolled. ***DeGidio moved to pay the new membership rate but to wait until after Griffin returned from the meeting to confirm the existence of the organization based on meeting information. Motion seconded by Kempel. Motion carried 5-0.***

**C. Discussion and possible action on Remote Participation at Meetings**

Molinaro discussed the possibility at members of the Board to attend the meeting remotely. It was discussed that an in house quorum would still need to be established, but members may participate remotely in the case of illness or possible weather conflicts. Discussion continued to include the need of an omnidirectional microphone or an additional speaker and possible costs of this equipment. A further discussion occurred on state statute requirements of public space and the number of members that must be present.

*Sabella moved to allowed members of the Board to remotely participate in a meeting according to Wisconsin State Statute. Motion seconded by DeGidio. Motion carried 5-0.*

**D. Discussion and possible action on Lake Manager Bank Information access**

Molinaro relayed the possibility of the Lake Manager having informational access to our general checking account held at Cambridge State Bank. This access would not allow for withdrawal or access to the safe deposit box, but could allow for verification of checks clearing and also internet access to view checks or statements.

*Kempel moved to grant the Lake Manager informational access only to the account. Motion seconded by DeGidio. Motion carries 5-0.*

**IX. Correspondence/Announcements**

- 06/15/2015 Memorandum from Atty. Ben Brantmeier on remote participation at meeting
- 06/24/2015 Letter from Wisconsin Lakes Association on membership dues
- 07/08/2015 Notice of Public Hearing Jefferson County Planning and Zoning Committee,
  - Rezone property at N4510 County Rd. A
  - Keith and Maureen Kolb conditional for an on-site storage structure
  - Michael and Sonya Theis, 3 dog allowance
- 07/13/2015 Letter from Senator Jon Erpenback

**X. Adjournment**

*DeGidio moved for adjournment at 10:55 a.m. Motion seconded by Christensen. Motion carried 5-0.*

Next meeting: Budget Hearing and Annual Meeting August 22, 2015 (9:00 a.m. at the Oakland Town Hall).

Respectfully Submitted,

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Jane Jacobsen-Brown, Secretary  
Recorder: LAG

Date